



AGENDA

**Regular Meeting of the
California Cooperative Liquid Assets Securities System
Board of Trustees**

Thursday, January 9, 2025, at 3:00 p.m.

Dream Inn
Beach View Meeting Room
175 W Cliff Dr, Santa Cruz, CA

and

Hyatt Regency Orange County
Hotel Lobby
11999 Harbor Blvd, Garden Grove, CA

or via Teleconference (*see below*)

The California Cooperative Liquid Assets Securities System (“California CLASS”) will be held as a “hybrid” meeting with the option for members of the public to attend in person at the above locations, or electronically, by teleconference or video conference.

How to Participate via Teleconference:

Topic: California CLASS Board Meeting - January 9, 2025
Time: Jan 9, 2025, 03:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/96554315629?pwd=c9kvFJalsaXLIRGHJRrbEN15q7NA3m.1>

Meeting ID: 965 5431 5629

Passcode: 933018

One tap mobile

+16469313860,,96554315629#,,,,*933018# US

+13017158592,,96554315629#,,,,*933018# US (Washington DC)

Find your local number: <https://zoom.us/u/ab588eU1HT>

How to Submit Public Comments

Live Comments: The public may address the Board concerning any matter on the agenda and on any other matter within the subject matter jurisdiction of the Board during the public comment period. Members of the public may make live remote public comments via Zoom video conferencing. To access the Zoom platform, download the Zoom computer or mobile app from the Apple Appstore or Google Play. Zoom also allows you to join the meeting by phone. When the Board Chair opens the public comment



period on the item you wish to comment, please use the “raise hand” feature (or press *9 if connecting by telephone), which will alert staff that you have a comment to raise.

Written Comments: Public comments may also be submitted in advance of the meeting by emailing the comment to: molly.wohl@publictrustadvisors.com For regular or special meetings, if you are commenting on a particular item on the agenda, please identify the agenda item and letter. For regular meetings, if you are commenting on an item not listed on the agenda, please identify your comment as a General Public Comment.

How to Obtain Public Records: Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated California CLASS’s website located at <https://californiaclass.com> as the place for making these public records available for inspection. The documents may also be obtained by contacting the Administrator, at (844) 689-2994 or at molly.wohl@publictrustadvisors.com.

CEQA NOTICE: Unless expressly stated otherwise on the agenda (that a negative declaration, mitigated negative declaration, or environmental impact report is being considered), discretionary actions taken on agenda items will include a finding by the Board that the action is exempt under the California Environmental Quality Act (CEQA). More information about the CEQA determination can be found in the corresponding staff report.



AGENDA
Thursday, January 9, 2025

1. Call to Order

2. Roll Call – Announcements / Consideration and Approval of Requests by Board members to Participate Remotely Pursuant to AB 2449

3. Public Comment

This is a 15-minute Public Comment Period for items that are not on the agenda. Each speaker will be limited to approximately three minutes. Members of the public are invited to share comments with the Board on matters within the jurisdiction of California CLASS but not on the agenda. The public may also present comments on agenda items when the matter is called. The Brown Act prohibits action or discussion on items not appearing on the agenda. However, Trustees and staff are allowed to briefly respond to statements made or questions asked during this portion of the agenda. Trustees and staff may also ask questions for clarification in response to a public comment. Please see “How to Submit Public Comments” above.

4. Board of Trustees Consent Agenda

Members of the Board may approve with one motion – any item on the consent agenda may be discussed and any Board member may take an item off the consent agenda to be voted on separately.

A. Considering – Approval of minutes of the Regular Meeting of the California CLASS Board of Trustees held October 10, 2024

Recommended by Administrator. This would confirm the minutes from the prior special meeting are accurate.

B. Acknowledgement of Custody Statement Receipt

5. Comments from Sponsors

A. Report from California Special Districts Association (CSDA)

Presenters:

Neil McCormick, Chief Executive Officer
Rick Wood, Finance and Administration Director
Cassandra Strawn, Member Services Director

B. Report from League of California Cities (Cal Cities)

Presenters:

Carolyn Coleman, Executive Director and CEO
Amanda Cadelago, Senior Manager of Marketing and Communications
Steve Maciel, Chief Financial Officer

6. Board of Trustee Action Items

A. Other Items



7. Agency Business – Fund Management Reports

Credit Research

Presenter: Kevin Berents, Head of Credit Research

Economic Update

Presenter: Neil Waud, Public Trust Advisors Chief Investment Officer

Fund Management

Presenter: Neil Waud, Public Trust Advisors Chief Investment Officer

8. Agency Business – Administration Reports

A. Sales and Distribution

Presenters:

Bob Shull, Public Trust Director, Investment Services
Crystal Lynn, Public Trust Director, Investment Services

- **Sales and Distribution Report**
- **California CLASS Participants**
- **California Conference Calendar**

B. Public Trust Advisors Update

Presenters:

Peter Rizzo, Public Trust Advisors Director, Pooled Investment Services
Tom Tight, Public Trust Advisors Managing Partner

- **Enhanced Cash Portfolio**
- **PTA/PMA Integration Updates**
- **Staffing Update**
- **Public Trust Advisors Management Fees**

C. Legal Counsel

Presenter: Alexandra Barnhill, General Counsel, Jarvis Fay

- **Annual Statement of Form 700**

D. Board & General Administrative Update

Presenter: Molly Wohl, Public Trust Advisors VP of Client Relations

- **Board of Trustee Calendar**
- **California CLASS Audit Timeline**
- **California CLASS Expense Summary**
- **Other Items**

9. Discussion/Information Items

A. California CLASS Strategic Plan Subcommittee Update

Board Subcommittee:

Ryan Clausnitzer, California CLASS Board Trustee
Margaret Moggia, California CLASS Board Trustee



10. Trustee Reports

Trustees may make brief announcements or reports on their own activities, pose questions for clarification, and/or request that items be placed on a future agenda. Except as otherwise authorized by law, no other discussions or action may be taken.

A. Chair Report

B. Individual Trustees

11. Closed Session

Trustees will hold a closed session to evaluate the performance of California CLASS's independent contractors that function as an officer or employee.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code section 54957
Title: Administrator

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code section 54957
Title: General Counsel

12. Adjournment

The next regular Board of Trustees meeting is scheduled for April 17, 2025, at the Laguna Cliffs Marriott Resort in Dana Point.

Americans with Disabilities Act: In accordance with the Americans with Disabilities Act, if you need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting, please contact Molly Wohl at (844) 689-2994 or at molly.wohl@publictrustadvisors.com. Please provide your request as early as possible, and preferably at least two full business days before the start of the meeting. Advance notification with this guideline will enable the California CLASS to make reasonable arrangements to ensure accessibility.



California Cooperative Liquid Assets Securities System
Regular Meeting of the Board of Trustees Meeting Minutes
October 10, 2024

Record of Proceedings

Meeting Minutes
California Cooperative Liquid Assets Securities System
Regular Meeting of the Board of Trustees
October 10, 2024

A Regular Meeting of the Board of Trustees (“Board”) of the California Cooperative Liquid Assets Securities System (“California CLASS”) was held at 3:00 p.m. (PDT) on Thursday, October 10, 2024. The meeting was held at the Langham Huntington Resort, Clara Board Room, 1401 S Oak Knoll Ave, Pasadena, CA 91106, and as a Teleconference Meeting on Zoom pursuant to Government Code § 54953(e).

Board Members Present:

Ms. Christina Turner, City Manager, City of Morgan Hill
Mr. Ryan Clausnitzer, General Manager, Alameda County Mosquito Abatement District
Mr. George Harris, Director of Finance, City of Lancaster
Ms. Margaret Moggia, Finance Manager, Town of Discovery Bay Community Service District
Mr. Kevin Phillips, Chief Financial Officer, Paradise Irrigation District

Board Members Absent:

None.

Other:

Lauren Warrem, Mojave Water Agency

Staff Present:

Ms. Alexandra Barnhill, General Counsel, Jarvis Fay
Mr. Taylor Budrow, Public Trust Advisors, LLC (remote)
Ms. Amanda Cadelago, Cal Cities
Ms. Carolyn Coleman, Cal Cities
Mr. Jerry Legg, Public Trust Advisors, LLC (remote)
Ms. Crystal Lynn, Public Trust Advisors, LLC (remote)
Mr. Neil McCormick, CSDA
Mr. Robert Shull, Public Trust Advisors, LLC
Ms. Cassandra Strawn, CSDA
Mr. Thomas Tight, Public Trust Advisors, LLC (remote)
Mr. Neil Waud, Public Trust Advisors, LLC
Ms. Molly Wohl, Public Trust Advisors, LLC
Mr. Rick Wood, CSDA



1. Call to Order

Chair Turner called the meeting, which was duly posted, to order at 3:00 p.m.

2. Roll Call

Chair Turner led the introductions, and the staff took the roll call. It was determined that a quorum of the Board was present, as noted above.

3. Public Comment

One public member, Lauren Warrem, was in attendance and briefly introduced herself to the Board. There were no additional comments from the public. Public comment was opened on each agenda item, but no members of the public chose to participate.

4. Board of Trustees Consent Agenda

Staff introduced the consent agenda. No public comment was made. Upon motion duly made by Ms. Moggia and seconded by Mr. Harris, and by unanimous vote (5-0), the Board approved the Consent Agenda, which approved the following items:

A. Approval of minutes of the Special Meeting of the California CLASS Board of Trustees held June 27, 2024

B. Acknowledgement of Custody Statement Receipt

5. Comments from Sponsors

A. Report from Endorsing Partner, California Special Districts Association (CSDA)

Mr. McCormick discussed CSDA membership, which has almost reached 14,000 members and includes approximately 60% of special districts in California. He also updated the Board on general operations, budget planning, and the event schedule for the remainder of 2024. Ms. Strawn discussed recent marketing initiatives and exposure to the California CLASS brand at the CSDA annual conference. Mr. Wood updated the Board on recent district meetings and efforts to help special districts understand their investment options.

B. Report from Endorsing Partner, League of California Cities (Cal Cities)

Ms. Coleman updated the Board on Cal Cities' growing membership and items that will be discussed at their upcoming Board meeting. She also noted that Cal Cities will be hosting the annual conference in Long Beach from October 16-18 and expects record attendance. Ms. Cadelago added details about the Annual Conference and California CLASS's sponsorship. Additionally, Ms. Cadelago updated the Board on the Cal Cities magazine and future opportunities where California CLASS may be featured.

6. Board of Trustee Action Items

A. Oath of Office

Ms. Barnhill administered, and Mr. Phillips declared the Oath of Office. The Trustees welcomed him to the Board and thanked him for his service.



B. Election of Officers

Ms. Barnhill introduced this item. The Board agreed that the Board Treasurer would not hold any funds, consistent with the previously adopted Resolution to this effect. Chair Turner expressed support for there to be a rotation among Trustees in the officer positions and nominated Mr. Clausnitzer to be Chair. Mr. Clausnitzer nominated Mr. Harris to be Vice Chair. Mr. Harris nominated Ms. Moggia to be Treasurer and Ms. Moggia nominated Mr. Phillips to be Secretary. Upon a motion duly made by Mr. Phillips and seconded by Ms. Moggia, the Board unanimously approved (5-0) the following officers of the Board of Trustees:

<u>Name</u>	<u>Position</u>
Mr. Clausnitzer	Chair
Mr. Harris	Vice Chair
Ms. Moggia	Treasurer
Mr. Phillips	Secretary

C. Considering – Taking Action on signing a letter of consent authorizing Public Trust Advisors to complete a transaction agreement to merge business with another firm

Mr. Tight provided an overview of Public Trust’s continued growth and the recent success of the firm’s capital partnership with FlexPoint Ford. More recently, the Public Trust team has been working on a merger with a similarly structured firm with a longstanding and successful track record servicing local governments nationally. Public Trust staff provided the Board with an assignment letter to provide consent to the merger as necessary before the closing of the transaction. The Board asked questions about timing, the interplay of business in other states where both entities have existing LGIPs, and challenges.

Mr. Clausnitzer provided a motion authorizing Christina Turner, Chair of California CLASS, to sign the letter consenting to Public Trust Advisors’ merger with PMA. Mr. Phillips seconded the motion, which the Board unanimously approved (5-0).

D. Considering – Adoption of Resolution No. 24-01 approving regular meeting schedule for Board of Trustees in 2025

Ms. Wohl opened the discussion for the Board to select regular meeting calendar dates for 2025. Consistent with prior practices, the meetings will be held across the state to facilitate public access. The specific meeting location for the upcoming Regular meeting will be announced on the agenda of the current agenda. Upon a motion duly made by Mr. Harris and seconded by Mr. Phillips, the Board unanimously approved Resolution 24-01 (5-0) the following 2025 regular meeting schedule:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
January 9, 2025	3 p.m.	Northern California, and Teleconference via Zoom
April 17, 2025	3 p.m.	Southern California, and Teleconference via Zoom
June 20, 2025	3 p.m.	Northern California, and Teleconference via Zoom
October 16, 2025	3 p.m.	Southern California, and Teleconference via Zoom



E. Considering – Readoption of Conflict of Interest Code

Ms. Barnhill reviewed the recommendation that the Board of Trustees readopt a Conflict of Interest Code to govern which California CLASS staff and consultants must file Form 700s. The Code, previously adopted on April 21, 2023, was submitted to the Fair Political Practices Commission (FPPC). No changes have been made to the Code.

Upon a motion duly made by Mr. Harris and seconded by Mr. Phillips, the Board unanimously (5-0) readopted the Conflict of Interest Code.

7. Agency Business – Fund Management Reports

A. Credit Research

Public Trust Advisors Senior Credit Analyst Taylor Budrow provided updates and recent changes to the California CLASS approved lists.

B. Economic Update

Mr. Waud, Chief Investment Officer, provided the Board with an overview of the current economy. He discussed the September Federal Open Market Committee meeting, which resulted in a half-point interest rate cut, marking the first rate reduction since March 2020, lowering the federal funds rate to 4.75%-5.0%. This larger-than-expected cut signals the Fed's focus on balancing inflation, which has moderated, with labor market concerns, as unemployment has remained above 4% for the past four months. Chairman Powell has set expectations that further half-point reductions are unlikely as the Fed aims to achieve a soft economic landing. Nevertheless, this is subject to change in light of new information.

C. Fund Management Report

Mr. Waud gave the Board an overview of the current portfolio strategy and highlighted the composition of California CLASS. He also discussed the launch of the California CLASS Edge product and the importance of educating Participants interested in the product about floating NAV. California CLASS's objectives will always be safety, liquidity, and yield. California CLASS places an emphasis on providing a secure, modern platform and insightful information to its participants.

8. Agency Business – Administration Reports

A. Sales and Distribution

Mr. Shull presented the current California CLASS Participants and balances. He also discussed the prospect list and reviewed the list of conferences California CLASS will be sponsoring and attending for the remainder of 2024. Ms. Lynn discussed referral resources and highlights from her attendance at recent Fire District conferences. Mr. Legg updated the Board about recent and upcoming meetings with Participants and prospects. The team continues to focus on providing great

B. Public Trust Advisors Update

Mr. Tight reviewed the monthly invoices and discussed how the fee structure will be periodically reviewed as the fund grows.



Mr. Tight discussed Public Trust Advisors' business plan and timeline for integrating Public Trust after the transaction closes this month, specifically new technology and new products.

C. Board & General Administrative Updates

Ms. Wohl shared the new Board member onboarding checklist with the Board and noted that she and Ms. Barnhill would work to complete Mr. Phillips onboarding in the coming months.

Ms. Wohl reviewed the current Board of Trustees budget. Additional expenses have been included and will be shown at all future meetings to ensure that the Administrator provides a detailed accounting of expenses to the Trustees at least quarterly, as outlined in Section 11.1 of the JPA.

Ms. Wohl noted that the Marketing Team at Public Trust is working on the annual Participant survey.

9. Discussion Items

A. California CLASS Strategic Plan Development

Ms. Moggia opened a discussion for the Board to develop a strategic plan and process to establish goals, values, and alignment on California CLASS's growth and direction. The Board discussed strategic planning meetings they had participated in within their participant entities and agreed that creating a strategic framework for California CLASS would be beneficial. Chair Turner designated Ms. Moggia and Mr. Clausnitzer to serve on the newly formed ad hoc Strategic Plan Subcommittee, with a mission to help specify a strategic framework for California CLASS's future, which would be formed for approximately one year, meet as needed, and disband upon the Board taking action on the Strategic Plan.

10. Trustee Reports

A. Chair Report

No report.

B. Individual Trustees

No report.

11. Adjournment

The next regular Board of Trustees meeting is scheduled for Thursday, January 9, 2025, at 3:00 p.m. at the Dream Inn in Santa Cruz, California.

The regular meeting of the California CLASS Board of Trustees was adjourned at 5:32 p.m.

These are the official Minutes of the California CLASS Board of Trustees regular meeting on October 10, 2024.



Signed: _____ Date: January 9, 2025

Mr. Kevin Phillips, Secretary
California CLASS Board of Trustees

Minutes taken by: Molly Wohl